



UNITED STATES MARINE CORPS  
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE  
PSC BOX 20005  
CAMP LEJEUNE NC 28542-0005

MCIEAST-MCB CAMLEJO 11012.6  
G-F/BHD  
1 May 25

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE ORDER  
11012.6

From: Commanding General  
To: Distribution List

Subj: IMPLEMENTATION OF PETTY OFFICER SECOND CLASS BASIC ALLOWANCE  
FOR HOUSING WITHOUT DEPENDENTS INITIATIVE

Ref: (a) MCIEAST-MCB CAMLEJO 11012.3A  
(b) MCO 11000.22 Ch 1 of 22 Jan 18

Encl: (1) Administrative Tracking of Petty Officer Second Class Basic  
Allowance for Housing (BAH) Without Dependents Initiative

1. Situation. Reference (a), authorized highly deserving Petty Officer Second Class (PO2) without dependents BAH. This Order is established to provide implementation guidance to Installation Commanders regarding the authorization to offer highly deserving PO2 without dependents the BAH at the "without dependents" rate. Adherence to this policy will provide equity and consistency across the region in recognizing all well deserving PO2's.

2. Mission. To establish guidance for the implementation, oversight, management, and overall execution of the Petty Officer Second Class without Dependents BAH Initiative.

3. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. The Commanding General, Marine Corps Installations East-Marine Corps Base, Camp Lejeune (MCIEAST-MCB CAMLEJ), is responsible for the management, utilization, and operation of all bachelor housing resources aboard the Installation.

(2) To ensure Commanders are in compliance with the provisions of this Order.

b. Concept of Operations. Eligible Sailors (E-5 only) will submit request packages, including documentation of all listed requirements, to their unit commanders. Unit commanders will follow their Installation Commanders' policy and procedures for routing requests.

DISTRIBUTION STATEMENT A: Approved for public release; distribution unlimited.

4. Administration and Logistics

a. Approval letters associated with this initiative must contain a paragraph that authorizes the continued receipt of BAH "without dependents" until a termination occurs (i.e., reduction in grade below E-5, separation from service, marriage, dependency, or other changes in BAH eligibility, etc.).

b. BAH "without dependents" approval letters under this initiative will be maintained in each Sailor's service record.

5. Command and Signal

a. Command. This Order is applicable to MCB CAMLEJ, its subordinate, tenant commands, and those listed in enclosure (1).

b. Signal. This Order is effective the date signed.



R. J. RIZZO, JR.

DISTRIBUTION: A/B/C (plus H&S Bn and WTBn)

Administrative Tracking of Petty Officer Second Class Basic Allowance  
for Housing (BAH) Without Dependents Initiative

1. Petty Officer Second Class BAH Initiative. The process for submissions is the same as addressed in section 5.2 of reference (a), with the exception of tracking approvals within the Major Subordinate Commands (MSC) shown in the table below. The distribution will be made to installations based on the census of E-5s residing in the barracks. The following commands are authorized allocations based on Commander's discretion and GO/MSC approval:

|   |
|---|
| II MEF - MCIEAST-MCB CAMLEJ Petty Officer Second Class BAH Own Right Initiative |
| COMMAND   |
| 2D MARDIV   |
| 2D MAW  |
| 2D MLG  |
| II MIG/22 MEU/24 MEU/26 MEU (*Multiple-Panel Required)                          |
| MARSOC  |
| MCIEAST   |
| TECOM   |
| CNATT   |
| FRC East, LOGCOM, MARCORSYSCOM (*Multiple-Panel Required)                       |

a. Commanding Officers are responsible for distributing, managing, and tracking submissions for their respective units.

b. It is recommended that a streamlined routing and processing methodology be utilized.

c. Commanding Officers will be guided by the references in order to:

(1) Ensure compliance with training and reporting requirements.

(2) Ensure proactive liaisons with tenant commands to aid in the processing of each BAH for Petty Officer Second Class submission forwarded for consideration.

d. All package submissions must include Colonel (O6)-level command and first General Officer (GO) endorsements.

(1) Colonel (O6)-level endorsement must include specific language verifying and documenting the completion of financial training requirements.

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(2) GO endorsement must include a point of contact for return receipt of all submissions that are approved by the Installation Commanding Officer.

(3) Tracking of submitted packages shall commence when approved by the Installation Commanding Officer. Approved packages will be forwarded to the Personnel Support Detachment (PSD) for reporting.

(4) After approval, all packages will be returned through the originating Sailors's chain of command. The BAH for Sailors entitlement becomes effective on the date the Sailor vacates the barracks, or the date of approval, whichever is later.

(5) Events that require entry of the termination event code, (ZY), (i.e., reduction in grade, marriage certificate, or promotion) will also be reported by the PSD. For other events requiring reporting of the termination training event code as detailed in paragraph (5) of reference (a), it is the responsibility of the Sailor's parent unit to report this code.

(6) It is each MSC's responsibility to track and manage packages as they are received and approved.

e. Major Subordinate Commands, G-1/S-1s, will:

(1) Query all subordinate installations on a quarterly basis regarding allocation status for compilation and forwarding to MCIEAST (G-F).

(2) Provide periodic updates to the Commanding General, MCIEAST-MCB CAMLEJ, regarding BAH statuses.